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FLYINGGROUP, a rapidly growing business jet operator in Europe, is looking for an **engineer** for immediate employment for its Luxembourg office.

(JUNIOR) FLIGHT DISPATCHER JOB DESCRIPTION

Our fleet consists of several different business aircraft of the latest generation that fly on the European continent as well as worldwide.

Your primary function as a Flight Dispatcher is to provide crews with safe and timely flight planning & all release information in compliance with regulatory requirements. Additionally, you interact with the customer to fulfill his specific needs, as well as with all Company departments that provide their resources thereto.

Tasks as listed below:

- Evaluation of weather, route, weight/balance and performance for trip feasibility determination
- Flight-planning & filing to include routing, handling, contracts, PPR, permits, slots, M&B, perfo, fuel
- Mission creation with respect to crew duty times, crew training, hotac, transportation and flight safety
- Flight watch
- Efficient communication & interaction with crews, scheduling, crew services, handlers, etc
- Efficient communication & interaction with customer (internal and external)

Characteristics:

- Effective problem-solver & team player
- Flexibility, adaptability, prioritization, stress resistance & diplomacy,
- Good communication skills, even under high-pressure

- Decision making with respect to internal and external customer, and crew needs
- Ability to proactively assist in process improvement and efficiency in various job functions

Qualifications & experience

- Must have the flexibility to work on “as needed” basis, willing to work in shifts (24/7)
- Must have good knowledge of weather theory, charts, and current reporting (Airline theory)
- Must have good knowledge of flight planning, aircraft performance, routing (CFMU-SITA-PPS-JEPP)
- Must have knowledge of Aviation Regulations (EU-OPS/ICAO/EASA)
- Must speak (and write) fluent Dutch, English, and French
- Must have good general computer knowledge (Word, Excel, Outlook and Internet, PowerPoint)
- Must possess the versatility & potential to grow in own or future function
- EU passport & work permit required

For Junior function specific on the job formation & education will be provided.

Internship or up to 3 years of previous similar work experience as Dispatcher with an airline, FBO, flight department or airport would be an asset.

To apply, candidates can e-mail their resume as attachment to walter.dierick@flyinggroup.aero (subject : Vacancy Junior Flight Dispatcher).

Only candidates meeting the above requirements will be contacted!

